

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

AUGUST 7, 2018

6:00 P.M.

The meeting was called to order by Mr. Will Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. Mr. Peters gave the Invocation. A roll call resulted in the following:

|                 |             |
|-----------------|-------------|
| Present:        | Absent:     |
| Phil Bell       | Tad Blevins |
| Calvin Deshotel |             |
| Ralph Longman   |             |
| Greg Paul       |             |
| Willie Peters   |             |
| Phil Prejean    |             |
| Joseph Tabb     |             |
| Will Terry      |             |

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. Casey Collier of the Franklin Banner, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the July 3, 2018 meeting minutes and to accept the same. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment - there was none.

Mr. Allain reported that the Port is moving along with its Louisiana Department of Transportation and Development project (H.013325) at the DLS site at the Port and that several resolutions were required:

A motion was made by Mr. Longman to pass a Resolution Certifying Compliance with the Public Bid Law (Overhead Crane and Fencing). The motion was seconded by Mr. Peters. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Tabb to pass a Resolution of Project Acceptance (Air Compressor). The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

A motion was made by Mr. Paul to pass a Resolution for Certificate of Substantial Completion (Air Compressor). The motion was seconded by Mr. Prejean. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported that the Air Compressor was delivered and preparations are being completed prior to its installation. It should be in operation within the next two weeks and once the compressor is

operational, it will be certified by TRIO Compressed Air Systems. A motion was made to approve the Partial Payment request to TRIO Compressed Air Systems in the amount of \$91,800.00. A motion was made by Mr. Deshotel to approve the Request for Payment. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously.

Mr. Allain reported on the Economic Development Administration project to construct a welding school at the Industrial Park. Mr. Allain requested approval for recommended geotechnical research to be performed at the construction site. Mr. Allain reported that GeoEngineers, Inc., proposes to perform the geotechnical services at the rate of \$9,800 and that it is his recommendation that the Port Commission enter into a contract with the company. Mr. Reid Miller said that Geo Engineers is a firm that his company has used on multiple occasions and they have done work all over south Louisiana. A motion was made by Mr. Tabb to enter into a contract with GeoEngineers for geotechnical services as recommended. The motion was seconded by Mr. Prejean. Mr. Terry asked if there was any discussion and acknowledged Mr. Peters. Mr. Peters asked Mr. Miller if there was a contingent plan if the soil was found not to be adequate. Mr. Miller said there is always a way to work with the soil conditions, such as different types of foundations. Mr. Allain reported that while digging the slip at the Industrial Park, the soil was determined to be in good condition and while it is not at the exact location, it is close. Mr. Terry asked if there was any more discussion or opposition. There was none. The motion carried unanimously.

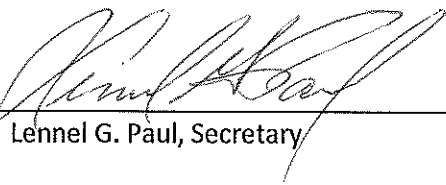
Mr. Allain presented the Commission with a copy of the Port Commission's operating budget with a mid-year report. He reported that the only item that is over budget is the Audit Expense - when the budget was being prepared last year, the expense of the preparation of the Statewide Agreed-Upon Procedures was not anticipated. Mr. Allain said that he was not recommending an adjustment to the budget at this time but recommends revisiting budget amendments in October. Discussion followed.

Mr. Allain also reported that he anticipates the Port's obligation for the LA DOTD project to be approximately \$177,000 if the remainder of the project comes in as budgeted and these funds are basically for professional services. With reference to the EDA project, with Capital Outlay funds and EDA funds in line, the Port's obligation could be minimal. He will continue to report on these projects as they progress.

Mr. Miller reported with reference to the LA DOTD, Phase II of the project for DLS, that the canopy is scheduled to be delivered at the end of August. Once it is delivered to the site, the contractor will be out to erect the canopy. He further reported that approval has been received from DOTD regarding (Phase III) the overhead crane and fencing and the contractor is ready to begin the process.

There being no further business to be reported, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Tabb. Mr. Terry asked if there was any discussion or opposition. There was none. The motion carried unanimously and the meeting adjourned at 6:15 p.m.

Signed

  
Lennel G. Paul, Secretary